



**WARRINGTON**  
Borough Council

**Nursery Education**  
**Information for parents 2023**

# Things to be considered before applying for a nursery place for September 2023

## Age of admission

A child usually attends a maintained nursery for 12 months (three terms) prior to the year in which they start the reception class. A 'place' is usually offered as five morning or five afternoon sessions per week (15 hours a week) or 30 hour placements for children aged 3-4 years, however, maintained nurseries admit children in subsequent terms, if they have places available. (See early years funding on page 13)

For admissions to Nursery School/Nursery Classes in September 2023 applications will be considered first from parents of children born between 1 September 2019 and 31 August 2020.

## Residence in the borough of Warrington

Please note that placements within the Warrington Local Authority nursery school/classes are for Warrington residents only in the first instance. You are resident in the borough of Warrington if you pay your council tax to Warrington Borough Council. If you pay your council tax to any other Local Authority please give details on the application form. Applications from outside the borough will only be considered once all Warrington children have had the opportunity to secure a place.

## Applications for nurseries outside the borough of Warrington

If you are seeking a nursery place outside Warrington or with a private provider please contact the Families' Information Service who will be able to help with contact details.

## Child's details

Please give the child's surname as it appears on the child's birth certificate unless it has since legally been changed by either adoption or deed poll.

## Home address

The address given should be the child's permanent place of residence - not a grandparent's or childminder's address. Places are allocated on the basis of the home address at the closing date for receipt of application forms. Any parent/carer seeking to advantage their child's application for a nursery place by submitting a false address (including a grandparent's or childminder's address), may have the offer of a place withdrawn once this is discovered.

## Change in circumstance

Any change in your home address between the date you completed the form and the closing date must be notified in writing to the school and supported by documentary evidence. Similarly if you are unsuccessful in your application for your first preference nursery but move address after the closing date, this should also be notified as it may affect your position on the waiting list.

Removals into Warrington after the closing date will be considered as late applications, i.e. they will normally be dealt with after all those applications which were received on time.

## **Declaration**

The application must be signed by the parent/carer and dated. By signing the declaration you are confirming that you have read the booklet 'Nursery Education- Information for parents 2023' and that the information you have given on the form is accurate. You are also confirming that you understand that the information may be checked and that no guarantee of a nursery place or preferred session time is given. Parents/carers are advised that the submission of false information in respect of an application may result in the offer of a nursery place being withdrawn.

## **Children with special educational needs**

Some children have their special educational needs identified before the age of three and may be referred to the Child Development Centre for multi professional assessment. If the child's needs are severe and complex then this assessment may include access to the Outreach Service from Sandy Lane Nursery and Forest School within the preferred PVI setting. Some children may be offered a place within the alternative provision at Sandy Lane Nursery and Forest School.

Some children are described as 'children in need' as outlined by the Children's Act and it is our wish to offer those children nursery places as soon as appropriate.

If your child has a special need or is undergoing an Education, Health and Care assessment please supply written support from a health visitor, doctor or social worker and attach this to the application form.

## **Preferences**

The application form invites parents/carers to state up to three maintained nurseries in order of preference. First preferences will always be considered first, and second preferences will only be considered if there are still places left after all first preferences have been allocated a place. Second preferences have priority over third preferences.

If no second or third preference is stated and you are unsuccessful in your application for your first preference nursery, no other nursery place will be offered. However you can request information at that stage from the Admissions Team as to which nursery school and schools with nursery classes have places available.

### *Please note:*

It is important you consider your preferences carefully and only submit a second or third preference if you are able to take up the offer of a place there.

## **Changing your preferences**

Changing your preference for a nursery after the closing date will mean that your application will then be treated as a late application and will only be processed after all on time applications.

## **Waiting lists**

Schools will keep a waiting list where places are refused. The waiting list comprises of the names of unsuccessful applicants ranked in descending order according to the published oversubscription criteria.

### *Please note:*

When prospective pupils withdraw, places vacated are filled by children from the waiting list. The waiting list will operate from after the main allocation is completed until Easter 2024. Positions on the list may alter depending upon withdrawals, late applications or people changing address.

## **Appeals**

There is no right of appeal against the allocation of places to nursery school and school nursery classes.

## **Transport**

It is the parent's/carer's responsibility to secure their child's regular attendance at a nursery and to ensure their child is able to get to and from the nursery school/class by whatever means is available to them.

Exceptionally some children in supported nursery places may be offered assistance with transport to supported nursery places but each case would be assessed on its own merits.

## Maintained nurseries in Warrington

This section provides information about all the maintained nursery classes and nursery schools in Warrington. The table includes the nursery's contact details and the individual nursery's oversubscription criteria. Please be aware that none of the oversubscription criteria guarantees a place at a nursery.

### Types of maintained nursery school and classes in Warrington

Warrington Borough Council directly maintains one nursery school and 28 nursery classes attached to both community and faith schools.

#### Sandy Lane Nursery and Forest School

Sandy Lane Nursery and Forest School offers nursery placements for 15 hours per week (Early Education Funding) and 30 hour placements for children aged 3-4 years, in addition to our 2 year old and specialist SEND provisions. We are a nursery school who, just like a primary or secondary school, has a head teacher and each of our rooms is led by fully qualified expert teachers. We also have a number of highly qualified and experienced teaching assistants and our on-site Forest School led by fully qualified Forest School leaders.

#### Community school nurseries

At nurseries attached to community schools the local authority is the admission authority for the nursery classes and the allocation of places is agreed by the school on behalf of the local authority in accordance with the oversubscription criteria as detailed on page 11.

The Local Authority is also the admission authority for the following Faith schools and the allocation of places is agreed by the school on behalf of the local authority in accordance with the oversubscription criteria as detailed on page 11.

- Birchwood CE Primary School
- Cinnamon Brow CE Primary School
- Christ Church CE Primary School
- Sankey Valley St James' CE Primary School

**These four schools will only require the Local Authority application form to be completed.**

#### Academy/Faith school nurseries

At nurseries attached to the remaining faith schools and all Academy schools with nursery classes the allocation of places is agreed by the governing body in accordance with the school's individual oversubscription criteria. Details of the schools oversubscription criteria can be viewed on the schools website. Parents are advised that they should complete the school's supplementary form as well as the Local Authority application form.

#### Children's Centre's

Some of the schools with nursery classes offer onsite childcare provision to support the early education place. Full day care services are for children from six months old up to school age and it is available at the following settings.

- Brook Acre Community Primary School with Birch Grove Nursery (Tel 01925 880058)
- Beamont Community Primary School with Kids Planet Nursery (Tel 01925 630879)

## **Private providers**

The Local Authority also offers funding to provide free nursery education places in pre-schools, nurseries and with childminders. These can be open term-time only or all-year-round or even a mixture of both. In addition some pre-school playgroups are based within schools, run by schools and there are also a small number of private and voluntary managed organisations offering provision on school sites.

For a list of these providers and advice and guidance on the type of place to best suit your child's needs please contact the Families' information Service on 01925 443131 or alternatively email [mylife@warrington.gov.uk](mailto:mylife@warrington.gov.uk)

## Obtaining more information about individual schools

- **Visit the schools/nurseries**

It is a good idea to visit the nurseries you are interested in before deciding which one you prefer your child to attend.

- **School prospectus/school websites**

The governors of each school publish a prospectus that provides information about their school. The prospectus is available from the school or is available to download from the schools website.

- **Ofsted inspection reports**

Summaries of inspections carried out by inspectors on behalf of the Office for Standards in Education (OFSTED) are available in schools. Headteachers will provide information on the action plans which address issues raised by OFSTED reports. OFSTED reports can be viewed on [www.reports.ofsted.gov.uk](http://www.reports.ofsted.gov.uk)

- **School performance tables**

Copies of the published School Achievement and Attainment Tables for Warrington primary schools may be inspected in local libraries or are obtainable from the Department for Education by telephoning 0800 242322 or online at [www.gov.uk/school-performance-tables](http://www.gov.uk/school-performance-tables)

## Contact details for all maintained nurseries

Name of school	Type of School	Tel Number	Head Teacher/Principal
Alderman Bolton Community Primary School Longdin Street, Warrington, WA4 1PW Webpage visit : <a href="http://www.aldermanbolton.org.uk">www.aldermanbolton.org.uk</a>	Academy	01925 633262	Mrs P Warding Mrs S Morris
Beamont Community Primary School O'Leary Street, Warrington, WA2 7RQ visit: <a href="http://www.beamontprimary.co.uk">www.beamontprimary.co.uk</a>	Academy	01925 630143	Mrs K Morris
Bewsey Lodge Community Primary School Lodge Lane, Bewsey, Warrington, WA5 0AG visit: <a href="http://www.bewseylodge.co.uk">www.bewseylodge.co.uk</a>	Community	01925 632730	Mrs E Williams
Birchwood CE Primary School Admirals Road, Birchwood Warrington, WA3 6QG visit: <a href="http://www.birchwoodceprimary.co.uk">www.birchwoodceprimary.co.uk</a>	Faith*	01925 823316	Mrs S Bentley
Brook Acre Community Primary School Hilden Road, Warrington, WA2 0JP visit: <a href="http://www.brookacre.co.uk">www.brookacre.co.uk</a>	Community	01925 815827	Miss J Holmes
Bruche Primary School Seymour Drive Padgate, Warrington, WA1 3TT visit: <a href="http://www.bruchepprimary.co.uk">www.bruchepprimary.co.uk</a>	Academy	01925 815772	Mr C Jones
Christ Church CE Primary School Station Road, Padgate, Warrington, WA2 0QJ visit: <a href="http://www.christchurchcofeprimary.com">www.christchurchcofeprimary.com</a>	Faith*	01925 492422	Mr I Williams
Cinnamon Brow CE Primary School Perth Close, Fearnhead, Warrington, WA2 0SF Visit: <a href="http://www.cinnamonbrow-warrington.secure-dbprimary.com">www.cinnamonbrow-warrington.secure-dbprimary.com</a>	Faith*	01925 821108	Mrs R Pimblett
Dallam Community Primary School Boulting Avenue, Dallam, Warrington, WA5 0JG visit: <a href="http://www.dallamprimary.com">www.dallamprimary.com</a>	Community	01925 633927	Mrs A Downey
Evelyn Street Primary School Evelyn Street, Warrington, WA5 1BD visit: <a href="http://www.evelynstreetschool.co.uk">www.evelynstreetschool.co.uk</a>	Academy	01925 495567	Mrs L Smith (executive Head)
Glazebury CE Aided Primary School Warrington Road, Glazebury, Warrington, WA3 5LZ visit: <a href="http://www.glazebury.eschools.co.uk">www.glazebury.eschools.co.uk</a>	Academy	01925 763234	Mrs K Mowbray



Name of school	Type of School	Tel Number	Head Teacher/Principal
Grappenhall Heys Community Primary School Stansfield Drive, Grappenhall Heys, Warrington, WA4 3EA visit: <a href="http://www.grappenhallheys.co.uk">www.grappenhallheys.co.uk</a>	Community	01925 212540	Mrs K Jackson
Great Sankey Primary School Liverpool Road, Great Sankey, Warrington, WA5 1SB Visit: <a href="http://www.Greatsankey-warrington.secure-dbprimary.com">www.Greatsankey-warrington.secure-dbprimary.com</a>	Academy	01925 728176	Mrs L Wilding
Latchford St James CE Primary School Old Road, Warrington, WA4 1AP visit: <a href="http://www.lsj.org.uk">www.lsj.org.uk</a>	Faith	01925 634967	Mr A Hayes
Meadowside Community Primary School Clough Avenue, Warrington, WA2 9PH visit: <a href="http://www.meadowsidec.warrington.sch.uk">www.meadowsidec.warrington.sch.uk</a>	Academy	01925 632705	Mr S Wright
Oakwood Avenue Community Primary School Oakwood Avenue, Warrington, WA1 3SZ visit: <a href="http://www.oakwoodavenue.co.uk">www.oakwoodavenue.co.uk</a>	Academy	01925 635565	Mr G Cunningham Executive Head Mrs J Reilly – Head of School
Penketh South Community Primary School Finlay Avenue, Penketh, Warrington, WA5 2PN visit: <a href="http://www.penkethsouth-warrington.secure-dbprimary.com">www.penkethsouth-warrington.secure-dbprimary.com</a>	Academy	01925 726558	Mrs A Grace
Sandy Lane Nursery and Forest School Sandy Lane, Orford, Warrington, WA2 9HY Visit: <a href="http://www.sandylanenurseryandforestschool.co.uk">www.sandylanenurseryandforestschool.co.uk</a>	Community	01925 623640	Miss M Atherton
Sankey Valley St James CE Primary School Dorchester Road, Great Sankey, Warrington, WA5 1XE visit: <a href="http://www.sankeyvalleystjames.org.uk">www.sankeyvalleystjames.org.uk</a>	Faith*	01925 659307	Mrs D Feltham
St Alban's Catholic Primary School Bewsey Road, Warrington, WA5 0JS visit: <a href="http://www.stalbanswarrington.co.uk">www.stalbanswarrington.co.uk</a>	Faith	01925 632128	Mrs Hardman
St Augustine's Catholic Primary School Henshall Avenue, Latchford, Warrington, WA4 1PY visit: <a href="http://www.st-augustines-warrington.co.uk">www.st-augustines-warrington.co.uk</a>	Faith	01925 633317	Mrs A Towey
St Benedict's Catholic Primary School Quebec Road, Warrington, WA2 7SB visit: <a href="http://www.stbenedictswarrington.co.uk">www.stbenedictswarrington.co.uk</a>	Faith	01925 234699	Mr C Perry
St Elphin's (Fairfield) CE Aided Primary School, Farrell Street, Warrington, WA1 2GN visit: <a href="http://www.stelphinsprimary.co.uk">www.stelphinsprimary.co.uk</a>	Faith	01925 635143	Mrs A Bennett

Name of school	Type of School	Tel Number	Head Teacher/Principal
St Margaret's CE Voluntary Aided Primary School, School Road, Orford, Warrington, WA2 9AD visit: <a href="http://www.st-margarets.warrington.sch.uk">www.st-margarets.warrington.sch.uk</a>	Faith	01925 634207	Mr C Metcalfe(Executive Head) Mrs A Meager (Head of School)
St Paul of the Cross Catholic Primary Milnthorpe Road, Burtonwood, Warrington, WA5 4PN visit: <a href="http://www.stpaulofthecross.org.uk">www.stpaulofthecross.org.uk</a>	Faith	01925 224686	Mrs C Abram
St Thomas CE Aided Primary School Parkgate Road, Stockton Heath, Warrington, WA4 2AP visit: <a href="http://www.st-thomas.co.uk">www.st-thomas.co.uk</a>	Faith	01925 268722	Mr I Moss
The Cobbs Infant and Nursery School Wood Lane, Appleton, Warrington, WA4 3DB visit: <a href="http://www.thecobbs.org.uk">www.thecobbs.org.uk</a>	Community	01925 264616	Mrs S Taylor
Warrington St Ann's CE Primary School Lathom Avenue, Warrington, WA2 8AL visit: <a href="http://www.https://stanns.warrington.dbprimary.com">www.https://stanns.warrington.dbprimary.com</a>	Faith	01925 632210	Mrs K Keen
Warrington St Barnabas CE Primary Collin Street, Warrington, WA5 1TG visit: <a href="http://www.stbarnabasceprimary.co.uk">www.stbarnabasceprimary.co.uk</a>	Faith	01925 633606	Miss J Hodgkinson

# Oversubscription criteria

## All community nurseries

This criteria is used by the following nurseries :

Bewsey Lodge	Birchwood CE	Brook Acre	Cinnamon Brow CE
Christ Church CE	Dallam	Grappenhall Heys	
Sandy Lane	Sankey Valley St James CE	The Cobbs Infant	

## Oversubscription criteria

A copy of the full policy is available on our website [www.warrington.gov.uk/schools](http://www.warrington.gov.uk/schools)

1. Children in care and children formerly in care\*
2. Children with special educational needs as defined by the Children's Act 1989 or the Education Act 1996.
3. Children with exceptional personal or domestic circumstances presented by the parents which justify, in the Council's view, priority for nursery education
4. Children resident in the borough of Warrington who currently attend the preferred nursery as part of the two year old programme.
5. Children resident in the Borough of Warrington who currently attend a Children's Centre Nursery linked to the preferred school\*\*
6. Children resident in the Borough of Warrington
7. Children resident outside the Borough of Warrington

\* formerly in care is defined as children who were looked after but ceased to be so because they were adopted or became subject to a child arrangement order or special guardianship order.

\*\* See page 5 for details of children's centre nurseries

If there are insufficient places to accommodate all the children in one of the categories detailed above priority is given to children living nearest the school. This is defined as children living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using a Geographical Information Address Point System based on the local land and property gazetteer. This measures straight line distances from the address point of the permanent place of residence to the address point of the school.

## Faith and Academy Nurseries

For copies of the oversubscription criteria for the following Nurseries please visit the schools website, details of which are available on pages 8 – 10 of this booklet.

Alderman Bolton	Beamont	Bruche	Evelyn Street
Glazebury CE	Great Sankey	Latchford St James CE	Meadowside
Oakwood Avenue	Penketh South	St Alban's Catholic	St Augustine's Catholic
St Benedict's Catholic	St Elphin's CE	St Margaret's CE	St Paul of the Cross Catholic
St Thomas CE	Warrington St Ann's CE	Warrington St Barnabas CE	

# To apply for a place at a maintained nursery

## The application process

Application forms for maintained nursery schools or classes are available to download at [www.warrington.gov.uk/schools](http://www.warrington.gov.uk/schools) or alternatively a copy can be obtained from any Warrington primary school. Only one application per child should be made.

If you wish to apply for a place at an independent, private or voluntary provider please contact the Families' Information Service on 01925 443131 or visit [mylife@warrington.gov.uk](mailto:mylife@warrington.gov.uk) for further advice.

## Closing date for applications

The completed form should be returned to the head teacher of the nursery school/class of your first preference by 8 March 2023. Any forms received after this date will be considered as a late application and will normally only be processed after all applications which were received on time.

## Notification of allocation of a place

Parents/carers will be informed by the school of their first preference whether a place is available by the end of April 2023. The session allocated may be confirmed at a later date.

Where a first preference cannot be met the application will be referred to the Local Authority for other preferences to be considered.

For parents/carers seeking an earlier admission to nursery the allocation of a place will not be made until after the end of September 2023.

# Early Years Admission to registered Nursery providers in Warrington

## Early education funding

The Local Authority is able to fund Early Education Funding (EEF) places for three and four year olds **not** attending a school reception class and some two year olds.

The funded places can be accessed at any nursery class/school, private nursery, playgroup, pre-school or childminder which is registered to deliver early year's education.

You will be asked to sign a parent declaration form to accept the place for your child, which you must complete and return to the provider promptly to ensure funding is allocated to your child.

**Please be aware that funding cannot not be transferred to another setting part way through a term unless there are exceptional circumstances.**

You can choose to split the funding between more than one provider, but the level of flexibility that is offered will depend on the provider's individual circumstances. The provider will be paid direct by the Local Authority for the place.

The funding term dates start 1<sup>st</sup> September, 1<sup>st</sup> January and 1<sup>st</sup> April.

## Types of funding available and how to apply

- **Universal 3 and 4 year old Early Education Funding**

All Three and Four year olds are entitled to 15 hours of early education over a minimum of 38 weeks to a maximum of 570 hours over a year. This applies until they reach compulsory school age (the term following their fifth birthday).

This funding is payable to all 3 and 4 year old children regardless of parental income, from the term after the child's third birthday.

To apply for universal funding visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

- **Extended 3 and 4 year old Early Education Funding (also known as 30 hours)**

Some Three and Four year olds may be eligible for a further 15 hours of early education over a minimum of 38 weeks to a maximum of 1140 hours over a year. This applies until they reach compulsory school age (the term following their fifth birthday).

The funding is payable to eligible three and four year old children from the term after the child's third birthday or the term after the 30 hour code is issued by the HMRC, whichever is later, based on the following criteria:-

- You and any partner must each expect to earn (on average) the equivalent of working 16 hours a week at the National Minimum Wage (£125 at the National Living Wage, less if you are on the National Minimum Wage).
- If you or your partner, are on maternity, paternity or adoption leave, or you are unable to work because you are disabled or have caring responsibilities, you could still be eligible.

- You cannot get 30 hours free childcare if you or your partner expect to earn £100,000 or more.

To apply: Visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

## 2 Year old funding

Children may be eligible for a funded place from the term following their second birthday. Families need to meet one or more of the following criteria:-

- Income support
- Income-based jobseeker's allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Universal Credit - if you or your partner have a combined income from work of less than £15,400 a year after tax
- Tax credits and you have an annual income under £16,190 before tax
- The guaranteed element of State Pension Credit
- Support through part 6 of the immigration and Asylum Act
- The Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)
- They are looked after by a local council
- They have a current Education, Health and Care Plan (EHC)
- They get disability Living Allowance
- They have left care under a special guardianship order, child arrangements order or adoption order.

Additional criteria:

- Children are also eligible if they or their family are receiving support or services from Children's Targeted Services social work teams
- A professional who is working with a family can also nominate a child who requires additional support with their development in areas including speech and Language, physical development, behavioural/emotional issues or developmental delay.

To apply for 2 year funding:-

- Go to the childcare page on [www.mylifewarrington.co.uk](http://www.mylifewarrington.co.uk) where you can also find a list of providers registered to deliver 2 year funding
- Alternatively visit your local Children's Centre or your chosen provider

For further information and a full list of registered providers please contact the Families Information Service on 01925 443131 or [mylife@warrington.gov.uk](mailto:mylife@warrington.gov.uk) Full details can be found at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)